

SUTTER-YUBA MENTAL HEALTH BOARD

Gold Rush/Valley Oak Conference Rooms
1965 Live Oak Boulevard
Yuba City, CA 95991
(530) 822-7200

MINUTES

Thursday, February 16, 2006
5:30 p.m.

1. Call to Order

The meeting was called to order by Chairperson Margery Hubbard at 5:30 p.m., and she welcomed everyone to the meeting, including the guest speaker, Keith Crane, former Board Member Laurie Dennis and Dora Perez.

2. Roll Call

Board Secretary Alma Amaya called the roll and the following members were present:

Chairperson Margery Hubbard, Charles Clement, Patricia Stutte, Nick Sohrakoff and Alma Amaya. Supervisor Whiteaker arrived subsequent to the roll call.

The following Board Member was excused:

Yuba County Supervisor John Nicoletti

There following Board Members were absent:

Keith Pinckney, Joginder Pardesi Cheema and Janice DiCola

Also present were the Mental Health Director Joan Hoss and the Executive Secretary Jean Stump.

3. Presentation

On behalf of the members of the Mental Health Board, Chairperson Hubbard presented a Certificate of Appreciation that recognized the contributions of Laurie Dennis who was leaving the Board. In response, Ms. Dennis said that as the former consumer representative of the Board, expressed her appreciation and gratitude to staff for the dignified and supportive manner in which services are delivered.

Noting that former Board Member Teri Jackson was not in attendance, the Chair said that a "Certificate of Appreciation" thanking her for her service and contributions would be mailed to her.

Ms. Dora Perez, a former member of staff was introduced, and then called upon to review the fundraising activity she had been involved in that would benefit the Day Treatment Program and the Marysville Adult Education Program and Activities. Ms. Perez reported that she had developed a cookbook "*Recipes to Remember - Cooking in the Kitchen with Miss Dora*" and was selling personalized autographed books for \$10.00 each.

4. Action Items

Approve January 19, 2006 Meeting Minutes - Board Member Stutte moved to approve the minutes of January 19, 2006 as presented. The motion was seconded by Board Member Sohrakoff and carried by a unanimous voice vote of the members present.

5. Program Presentation - Mid-Year Budget Update, Keith Crane, Administrative Services Officer

The Chair called upon Keith Crane to present a mid-year budget update for FY 2005-2006. Referencing the handouts as distributed, Mr. Crane said the first column represented what has been approved to spend by the Board of Supervisors. The second column he said were expenditures during the same reporting period and the third column he said represented the difference between revenues and expenses. The last column, he noted, referenced the total anticipated expenditures and revenues by the end of the fiscal year.

Mr. Crane said that overall, the SYMHS budget and financial condition was good shape this year with sizable reserves. There were, however, areas in the budget where costs exceeded earlier projections and other costs, like insurance, that continued to increase. Subsequently, Mr. Crane provided an analysis of some of those areas. Referencing the category "Other Pay", Mr. Crane said expenditures for this line item were larger than anticipated due to the number of staff who had retired and chose to convert their leave balances into cash upon retirement. Another category where expenditures were larger than anticipated was the "Extra Help" line item which was used to cover vacant positions until permanent replacements could be made.

Under the category of Total Services and Supplies, line item "Juvenile Dep/Phys", Mr. Crane said expenditures for this item were much less than originally anticipated due to spending less for psychiatrists.

In the next category "Total Other Charges", line item "Support and Care", Mr. Crane said expenditures in this line item were larger than anticipated due primarily to significant increases in the contract with FICS and other school-based programs. Joan noted that although the costs had increased significantly in this line item, the unreimbursed costs to SYMHS were relatively small.

Calling attention to revenues received, Mr. Crane said line item 46538 "IF MVIL Transfer Mental Health" was some of the revenue received from motor vehicle in lieu licensing taxes; and line item 46580 "IF Trans In - S/T" was the revenue received from realignment funds which represented a good portion of the budget's revenues.

Following a brief period of question and answer, the Board thanked Mr. Crane for a most informative budget update.

6. Mental Health Director's Report

Ms. Hoss reported that staff was organizing another "Consumer" training to be scheduled in the near future and urged members of the Board to participate, particularly consumer and family member representatives.

Ms. Hoss announced that she was actively recruiting for a physician for the Psychiatric Health Facility. On a related matter, Ms. Hoss said that recruitment was underway for a Deputy Director position which would replace the former Program Chief title/position. The scope of duties and responsibility for the new position would be expanded and it was hoped that during the recruitment process to identify an individual who would be expected to transition into the Mental Health Director's position upon her retirement.

In other business, Ms. Hoss invited members of the Board to a meeting scheduled with the Department of Mental Health on February 28 to review the MHSA CSS plan that had been submitted.

Another project in the works, Ms. Hoss said, was the planning for affordable housing. Referencing recent meetings, Ms. Hoss said that Mr. Edward Baker had been hired as the new Director for Sutter County Housing Authority and who was very interested in working with staff to create lower cost housing for people with psychiatric disabilities. This type of planning will also be done in Yuba County.

In response to a question posed regard the PHF remodel, Ms. Hoss said the maintenance phase was not yet complete, however, it was hoped the remodel would be completed by June.

7. Public Comment

As a consumer, Laurie Dennis encouraged staff to conduct "sensitivity" training for Fremont/Rideout Emergency staff.

8. Old Business

There was no old business brought before the Board.

9. New Business

There was no new business brought before the Board.

10. Adjournment

There being no further business, Chairperson Hubbard adjourned the meeting at 7:15 p.m.

Respectfully submitted,

Jean Stump
Executive Secretary