

## ***MINUTES***

Thursday, January 16, 2003  
Mental Health Conference Room  
5:30 p.m.

### **1. Call to Order**

The meeting was called to order by Chairman Single at 5:35 p.m. and welcomed everyone to the meeting. Subsequently, he introduced Kay Joseph, a probation officer with Yuba County and Mr. Keith Crane, Administrative Services Officer for Mental Health, and the guest speaker for the evening.

### **2. Roll Call**

In the absence of a Board Secretary, Chairman Single asked the Executive Secretary to call the roll. The following members were present:

Board Members Bonna Bock, Charles Clement (who arrived subsequent to the roll call) Cara Herger, Inez Spence, Keith Pinckney and Chairman Single.

The following members were absent:

Yuba County Supervisor Mary Jane Griego and Board Member Laurie Dennis

The following members were excused:

Sutter County Supervisor Jim Whiteaker

Also in attendance were the Mental Health Director Joan Hoss and the Executive Secretary Jean Stump.

### **3. Introduction of Guest Speaker**

Keith Crane was called upon to present an update of both the Governor's proposed state budget along with an update of the Mental Health Budget.

Referencing the handouts provided the Board, particularly a memorandum from the office of the Executive Director of the California Mental Health Directors Association (CMHDA), Ms. Patricia Ryan, regarding the Governor's Proposed 2003-04 Budget, Mr. Crane said that in general, county mental health programs fared relatively well given the size of the anticipated budgets cuts being considered by the Governor. Mr. Crane then offered an overview of the salient points of the budget as they affected mental health programs.

- The Children's System of Care program, while reduced by fifty percent (50%) earlier this year, has survived any further cuts and is being proposed to be realigned along with other SYMHS programs being considered.

- An increase in the collection of Federal Financial Participation (FFP) related to the continued expansion of the Early and Periodic Screening Diagnosis and Treatment (EPSDT) Program and for Therapeutic Behavior Services (TBS), although there is now a mandated 10% county share for EPSDT growth over and above the base year (2001-02)
- The major reduction for SYMHS, concerns the 10% reduction in the Medi-Cal consolidation allocation to SYMHS of approximately \$212,000.
- A proposal to shift alcohol and drug program funding through the Governor's new realignment instrument. This, he said, would change the way we receive funding for these types of programs, including Prop. 36. This is being done to reduce the hardship on the General Fund he said. (The new realignment funding would come from a proposed 1% sales tax increase.)
- The proposed elimination of the VLF (Vehicle License Fee) backfill to cities and counties.

Referencing the spreadsheets provided the Board, Mr. Crane then presented an overview of the current status of the mental health budget. It was noted that due to significant cost-cutting measures undertaken by staff, expenditures, so far, were under anticipated budget predictions, citing reductions in the use of specialty hospitalizations, IMD's and ambulance use. Although it is anticipated that we will have \$600,000 in additional salaries and benefit costs in FY 2003-04, Mr. Crane said, it is anticipated that we will meet or exceed our revenue projections. Due to other cost-cutting measures, the intention is for the mental health budget to be balanced.

In response to a question posed by the Chair, Ms. Hoss responded that part of the reserves was earmarked for the pending remodel of the Mental Health facility and a new data management system.

In response to a question posed by Dr. Clement, it was reported the cost settlements are revenues received or expended based upon prior years and that Mental Health is a self-contained budget unit.

In conclusion, the Chair thanked Mr. Crane for a most informative budget presentation.

#### **4. Approval of Minutes**

*Board Member Keith Pinckney moved to approve the minutes of November 21, 2002. The motion was seconded by Board Member Bonna Bock and carried by a unanimous voice vote of the members present.*

#### **5. Mental Health Director's Report**

On behalf of the National Alliance of the Mentally Ill (NAMI), the Mental Health Director Joan Hoss presented Board Member Dr. Charles Clement, with a certificate of ***Outstanding Services*** for his many years of dedicated service to NAMI and the mental health community.

Continuing, the Mental Health Director reported that the Psychiatric Health Facility (PHF) had recently undergone its first State Review in over four (4) years. Ms. Hoss said the “exit interview” revealed that no deficiencies were found during the on-site review and further noted that the reviewers were most impressed with the care, the services and staff on the PHF.

Ms. Hoss noted that the annual Client Holiday Party, held on December 5<sup>th</sup>, was another success.

In other items of information, Ms. Hoss said the original bid for the remodel of the Mental Health facility had come in over budget. Subsequently, the RFP (Request for Proposal) for the remodel was broken out into four separate RFP’s which resulted in significant savings over the original bid. The first phase of the remodel has been completed, Ms. Hoss said, noting that the Conservator’s office and Community Support Services staff would soon be moving into their new office locations.

Ms. Hoss reported that the federal government would soon be releasing doses of the Smallpox Vaccine for voluntary immunization of a limited number of healthcare workers in public health and hospitals, including Mental Health doctors and nurses, who were considered traditional first responders. These personnel will form public health and hospital-based smallpox response teams to increase the county’s capacity to respond to suspected or actual smallpox cases, should this ever become necessary.

## **7. Committee Reports**

*The Nominating Committee composed of Board Members Bonna Bock and Inez Spence, nominated Cara Herger to serve as Board Secretary. Hearing no other nominations, Board Member Spence moved to support the Committee’s recommendation to appoint Cara Herger as Board Secretary. The motion was seconded by Board member Keith Pinckney and carried by a unanimous voice vote of the members present.*

## **8. Old Business**

There was no old business discussed.

## **9. New Business**

In response to a request by the Chair, Jean will schedule a meeting with the Mental Health Director on behalf of the Chair and Board Member Bock to review budget updates when information on this subject becomes available.

## **10 Announcements and Correspondence**

The Chair announced that he would like to begin the process of updating the Mental Health Goals in the near future.

The Chair also announced that he would be contacting the Director of Training at CIMH, Ed Diksa, to schedule a Board Orientation/Training for new Board Members in the near future.

Continuing, the Chair also commented on recent activities of the Healthy Lifestyles Foundation and distributed a copy of a theater play, entitled: “*Aftershock*” that Marysville High School would soon be previewing. The play, Terry Single said, was about a young girl who dies after ingesting a club drug during a party.

## **11. Adjournment**

*There being no further business, Board Member Keith Pinckney moved to adjourn the meeting at 7:15 pm. The motion was seconded by Board Member Cara Herger and carried by a unanimous voice vote of the members present.*

Respectfully submitted,

Jean Stump,  
Executive Secretary