

February 7, 2011

STAFF REPORT

**MEMO TO:** SUTTER COUNTY CHILDREN & FAMILIES COMMISSION  
**FROM:** DEB COULTER, EXECUTIVE DIRECTOR  
**SUBJECT:** KID FIT Mini Grant revision request

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**BACKGROUND:** SCCFC released a Community Mini Grant RFP in March 2010 for the 2010/2011 Fiscal Year. Kirsten Gamble, M.A. was a successful mini grant applicant for Yuba Sutter KID FIT program. The mini grant award was in the amount of \$2,800.00.

**CURRENT PROPOSAL:** Due to a difficulty in recruiting 4 and 5 year olds for the program there are some unused tuitions and this request will allow grantee to use tuitions remaining from original classes in future classes, which will benefit children and parents. The attached letter of request completely describes grantees request which does not alter the total mini grant award as previously approved by the Commission.

**RECOMMENDATION:** The executive director recommends the Commission approve the mini grant adjustment request as submitted.

**IMPACT ON COMMISSION RESOURCES:** none

**POLICY ACTION REQUESTED:** Approval of executive director's recommendation.

DC:bd



January 29, 2011

Sutter County Children & Families Commission  
1527 Starr Drive, Suite 0  
Yuba City, CA 95993

Dear Commission Members,

Thank you again for the opportunity to provide physical education classes to preschool age children in Sutter County. At this time, I would like to give you a brief update on my Mini Grant project and to request an adjustment to the Grant itself. Since, October 11<sup>th</sup>, 2010, with your support I have been able to offer and provide KID-FIT, Physical Education classes to children ages 2-5. I am currently in the 5<sup>th</sup> week of my third (6) week session. In my original grant proposal, I requested funds to cover tuition for 20 children each 6 week session, for a total of five sessions. At a rate of \$25.00 per child, I have attempted to recruit "ten" 2 & 3 year olds for one 30 minute "Parent & Me" class, and ten 4 & 5 year olds for another 30 minute class (for a total of 2 (30) minute classes a week) each session. For the past 3 sessions, I have been teaching the Grant classes at the Hans Miller building in Yuba City; made possible through a partnership with the Consolidated Area Housing Authority of Sutter County.

During the first session, I was able to recruit six "2 & 3" year olds and three "4 & 5" year olds; leaving eleven unused tuitions out of twenty. In the second session, I was able to recruit six "2 & 3" year olds and unfortunately no 4 & 5 year olds; leaving 14 unused tuitions. During the current session, I've been able to recruit five "2 & 3" year olds and again no "4 & 5" year olds; leaving 15 unused tuitions. I have been fortunate enough to have some of the same children sign-up for all three sessions. Even with some extensive advertising for the classes (flyers, newsletters, newspaper ads, Pediatrician offices, & Social Media), I have had a difficult time recruiting for the "4 & 5" year old classes and an easier time recruiting the "2 & 3" year old age bracket.

I propose to use the "40" unused tuitions from the previous three sessions during the remaining two sessions of my Grant proposal. This would help to serve more children and parents in Sutter County; thus allowing for more Outreach and benefit from the Mini Grant. Recently, I spoke with Mary Ann Hedrick, School Readiness Coordinator for the Yuba City Unified School District, about the possibility of offering 2 classes a week for 2 & 3 year olds for the next two "6" week sessions remaining in the original Mini Grant proposal (provided that it is approved by the Sutter County Children & Families Commission). I would attempt to recruit twenty "2 & 3" year olds (20 children each session) for a total of 2 (30) minute classes a week from currently enrolled children in the School Readiness classes at the Live Oak site.

I was originally going to propose to convert all of my remaining 40 tuitions for the last two sessions to "2 & 3" year old tuitions, but I have recently had a few inquiries from parents for the 4 & 5 year old class. Therefore, I would like to keep my original proposal allowing for ten "2 & 3" year olds and ten "4 & 5" year olds over the next two sessions as is, to be held at the Hans Miller building. In addition, I would also like to propose to add the 2 extra

(30) minute classes a week to be held at the School Readiness site in Live Oak for the remaining 2 sessions. Again, the reason for this would be to utilize the 40 unused tuitions from the previous 3 sessions. These 40 tuitions would be used for "2 & 3" year old participants; since I have found that this age group is easier to recruit. If this Adjustment is approved, I would then be offering four (30) minute classes a week (instead of the original 2 (30) minute classes) over the next 2 sessions (February 14<sup>th</sup> – May 10<sup>th</sup>, 2011). Each session there would be three classes offered for "2 & 3" year olds and one class offered for "4 & 5" year olds. No additional funds are requested, as I would be utilizing funds from the original Mini Grant proposal.

Thank you in advance for your consideration of this request for adjustment to my Mini Grant Project. I am confident that these classes have been beneficial to the children and parents served so far, as indicated by parental evaluation and observations I have made over the past 4 months.

If you have any additional concerns or questions, please do not hesitate to contact me at 530-521-1610.

Sincerely,

Kirsten Gamble  
Owner/Instructor  
YUBA SUTTER KID-FIT