

December 2, 2008

STAFF REPORT

MEMO TO: SUTTER COUNTY CHILDREN & FAMILIES COMMISSION
FROM: DEB COULTER, EXECUTIVE DIRECTOR
SUBJECT: DISCUSSION AND POSSIBLE APPROVAL TO FUND EXTRA HIRE CHILD DEVELOPMENT BEHAVIORAL SPECIALIST FOR ONE MONTH

BACKGROUND: The Child Development Behavioral Specialist Program has been a funded grant to the Sutter County Health Department and has been approved for a multi year agreement to provide services through 2011. The program continues to provide valuable services to the children of Sutter County as demonstrated by evaluation reports.

CURRENT PROPOSAL: The current child development behavioral specialist, Sharen Cornils, is retiring effective September 30, 2008. The transition of providers is crucial to the success of the program and to maintaining continuity of care to the current client base. Therefore a request is before you to allocate \$5,000 for the month of September 2008 to allow the new hire person to work as extra hire for 30 days with Sharen Cornils.

RECOMMENDATION: It is the recommendation of the Executive Director that the Commission approve the current proposal and include approved amount in FY 2008/2009 budget.

IMPACT ON COMMISSION RESOURCES: \$5,000.00

POLICY ACTION REQUESTED: Approval of this request.

DC:bd