

July 16, 2007

STAFF REPORT

MEMO TO: SUTTER COUNTY CHILDREN & FAMILIES COMMISSION
FROM: DEB COULTER, EXECUTIVE DIRECTOR
SUBJECT: Administrative Expense Limit Policy

BACKGROUND: As required by AB 109 the Commission adopted an Administrative Expense Limit Policy in June 2006.

CURRENT PROPOSAL: It is recommended that the Commission amend the policy by deleting the following sentences –

“The policy shall be in effect for the fiscal year beginning in July 2006 and ending in June of 2007.”

“This policy will be adjusted annually depending on revenues from the California Children and Families Commission, First 5 California.”

The policy is attached with the proposed deletions in italics.

IMPACT ON COMMISSION RESOURCES: None.

RECOMMENDATION: It is the recommendation of the Executive Director that the Commission approve the amendments to the Administrative Expense Limit Policy.

POLICY ACTION REQUESTED: Approval of executive director's recommendation.

DC:bd