

June 14, 2005

## STAFF REPORT

**MEMO TO: SUTTER COUNTY CHILDREN & FAMILIES COMMISSION**  
**FROM: DEB COULTER, EXECUTIVE DIRECTOR**  
**SUBJECT: SUSTAINABILITY WORKSHOP**

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**BACKGROUND:** A discussion was held at the December 2004 Commission study session meeting regarding sustainability training for funded programs. In response, I have contacted the Center for Civic Partnerships for possible training opportunities.

**CURRENT PROPOSAL:** The Center for Civic Partnerships has developed a process to guide organizations on how to plan for sustainability of their programs.

The following learning objectives are proposed for the five hour session:

- ❑ Participants will have an understanding of key issues, tools and a process to use to make sustainability decisions.
- ❑ Participants will have a set of tools and strategies to use locally to decide which community improvement efforts to continue.
- ❑ Participants will have a list of next steps for sustainability planning and implementation.

The session will be open for Commission funded programs and not for profit organizations in Sutter County.

**IMPACT ON COMMISSION RESOURCES:** Total of \$1860.00 for FY 05/06 budget (\$1700 for workshop and \$160 for 2 Sustainability Toolkits).

**RECOMMENDATION:** It is the recommendation of the Executive Director to provide a sustainability workshop for Commission funded programs and not for profit organizations in Sutter County.

**POLICY ACTION REQUESTED:** Approval of Executive Director's recommendation.

DC:bd