

May 16, 2005

STAFF REPORT

MEMO TO: SUTTER COUNTY CHILDREN & FAMILIES COMMISSION

FROM: DEB COULTER, EXECUTIVE DIRECTOR

SUBJECT: SUTTER COUNTY SMILES BUDGET ADJUSTMENT REQUEST

BACKGROUND: The Sutter County Smiles Program has a 04/05 FY budget of \$150,000 approved by the Commission at the January 2004 meeting. The program is requesting a budget adjustment to add 2 hours per day to the project clerk position and to add a patient recruiter for 3 hours per day five days per week. The addition of 2 hours per day for the project clerk would allow the person employed to be present during the entire eight hours that the dental van is in operation, the addition of a patient recruiter position would allow for outreach at school sites prior to the dental vans arrival. The total amount of the requested line item transfers is \$8153.

IMPACT ON COMMISSION RESOURCES: none

RECOMMENDATION: It is the recommendation of the executive director to approve the Sutter County Smiles request for a budget adjustment.

POLICY ACTION REQUESTED: Approval of recommendation.

DC:bd