

November 15, 2005

**STAFF REPORT**

**MEMO TO: SUTTER COUNTY CHILDREN & FAMILIES COMMISSION**

**FROM: DEB COULTER, EXECUTIVE DIRECTOR**

**SUBJECT: DISCUSSION AND POSSIBLE APPROVAL OF CONCEPT PAPER**

---

**BACKGROUND:** The Commission has discussed at Study session meetings seeking new program ideas from the community that would benefit children ages 0-5 and their families in Sutter County. The attached Concept Paper will request project ideas including mini grant and community impact proposals. The proposals will be reviewed and proposals meeting the needs identified in the Strategic Plan and demonstrating the most valuable use of Commission funding will be invited to submit full proposals for the Commission to review for possible funding.

**CURRENT PROPOSAL:** The Commission is being asked to approve release of a Concept Paper (attached) to request Community Impact and Mini grant proposals from the Community.

**RECOMMENDATION:** It is the recommendation of the Executive Director that the Commission approve release of the Concept Paper.

**IMPACT ON COMMISSION RESOURCES:** No cost at this time. After review of the Concept Papers, identified submissions will be asked to complete more specific proposals including budgets.

**POLICY ACTION REQUESTED:** Approval of recommendation.

DC:bd