

May 13, 2004

STAFF REPORT

MEMO TO: SUTTER COUNTY CHILDREN & FAMILIES COMMISSION

FROM: DEB COULTER, EXECUTIVE DIRECTOR

**SUBJECT: APPROVAL OF CONTRACT FOR EVALUATION SERVICES WITH DUERR
EVALUATION RESOURCES**

BACKGROUND: At the June, 2002 meeting the Commission approved the agreement with Duerr Evaluation Resources to provide evaluation plans and complete evaluation for a minimum of five (5) projects as specified by the Commission. To date, Duerr Evaluation Resources has performed in accordance with the Agreement and has provided the Commission with process and outcome evaluation reports on the following grantees: Smart Start, YMCA, Planned Parenthood, Sutter County Parent Network and the School based Dental Project. In addition, Duerr Evaluation Resources has included the evaluation of the Bright Futures program.

The existing agreement will expire June 30, 2004. It is the intent of the Commission to evaluate all Prop 10 funded programs.

The firm of Duerr Evaluation Resources has had significant involvement with the evaluation of Children and Families Commission funded programs for the last 2 years.

CURRENT PROPOSAL: It is requested the Commission approve the Evaluation Contract Agreement with Duerr Evaluation Resources for the 2004-2005 fiscal year. Seven Program and initiatives will be evaluated and they include the School Readiness Initiative, Smart Start Program, Bright Futures program, Oral Health Initiative, Child Development Initiative, Retention Incentives for Early Learning Staff and the Child Care Mini Grants.

RECOMMENDATION: It is the recommendation of the Executive Director that the Commission approve evaluation services agreement with Duerr Evaluation Resources.

IMPACT ON COMMISSION RESOURCES: \$90,000.00 fiscal year 2004-2005

POLICY ACTION REQUESTED: Approval of recommendation

DC:bd