

April 15, 2003

STAFF REPORT

MEMO TO: SUTTER COUNTY CHILDREN & FAMILIES COMMISSION
FROM: DEB COULTER, EXECUTIVE DIRECTOR
SUBJECT: REQUEST FROM THE QUALITY IMPROVEMENT CHILD-CARE INITIATIVE TASK GROUP

BACKGROUND: In April 2002, I convened a work group composed of Early Care & Education professionals to discuss the development of a child care initiative in accordance with the Commission's Strategic Plan.

I provided a facilitator from the Center for Health Improvement for the work group. The facilitator was provided and funded from the State Commission technical assistance allocation. Unfortunately, funds were depleted before the facilitator could complete the project.

The QCCITG workgroup is requesting \$1,875-2,000 from the Commission to hire a consultant to facilitate the meetings and write the initiative.

The Sutter County Children & Families Commission has in the past disallowed technical support (grant writers) for mini grant applicants. In addition, the QCCITG would be invited to apply for a mini grant in May to assist with the facilitation needs of the work group.

CURRENT PROPOSAL: Hiring a consultant for the QCCITG to facilitate workgroup meetings and write the initiative at a cost of \$1,875 – 2,000.

RECOMMENDATION: It is the recommendation of the Executive Director that the Commission decline to fund the request from the Quality Improvement Child-Care Initiative Task Group.

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