

Sutter County Community Services Department
1130 Civic Center Boulevard
Yuba City, California, 95993
(530) 822-7400

APPLICATION FOR

MINOR AMENDMENT TO USE PERMIT

For changes to approved Use Permit of less than 10%

Attach an accurate plot plan drawn according to the "Sutter County Plot Plan Requirement" sheet.

Filing Fees\$500.00
Environmental Health Fee.....\$188.00

OFFICE USE ONLY	
Application No.:	Date Filed:
Related Application(s):	Receipt No.:

Existing Use Permit No. _____ Requested Change/Amendment: _____

Property Location (address): _____

Assessor's Parcel No(s): _____ Zone: _____

	OWNER	APPLICANT	OTHER/ENGINEER
NAME:	_____	_____	_____
ADDRESS:	_____	_____	_____
CITY:	_____	_____	_____
PHONE:	_____	_____	_____

SIGNATURE OF OWNER: _____
(An owner's representative can sign if the owner provides a consent letter.)

THIS USE PERMIT BECOMES NULL AND VOID IF NOT USED WITHIN ONE YEAR OF THE DATE OF APPROVAL.

This document, once completed, will provide necessary factual information about the proposed project. Please be as accurate and complete as possible in answering the questions.

PLEASE PRINT CLEARLY OR TYPE

1. Describe the proposed project: _____

2. Will the proposed change increase the existing building square footage, or number of employees, by more than 10% ?
Yes ____ No ____
If Yes, describe: _____

3. Will the proposed change increase the parking demand by more than 10%?
Yes ____ No ____
If Yes, describe: _____

4. Will this request increase the use, or change activities, currently taking place on the property? If yes, describe: _____

5. Attach photographs of existing site and development.



**SAW FORM
(Sewage and Water Form)**

Applicant _____
Address _____
Phone No. _____ **AP No(s).** _____
Project Location _____

Engineer _____ **Phone No.** _____
Address _____

Applications shall include the following signed statement from the Environmental Health Program verifying they have received sufficient information to fully evaluate the proposed project. The SAW form shall be used for all applications regardless of the type of sewer and water supply and will be required as part of an application packet submitted. Applications will be considered to be **INCOMPLETE** without this form.

The Environmental Health Program will check the appropriate spaces below when they have received wastewater disposal and water supply information which is adequate for their review of the application. **Checks do not in any way indicate approval or denial of a proposal** and a handout provided by the Environmental Health Program will explain what information will be required in order to check the spaces below. If you have any questions regarding this form and/or its purposes in the application packet, feel free to contact the Environmental Health Program at (530) 822-7400.

FOR OFFICE USE ONLY				
Description of the proposed project:				
WASTEWATER DISPOSAL:				
State Permitted Public Sewer:				
N/A	Public Sewer	STEP	On-site	
County Permitted On-Site System:				
Conventional	Pressure Dosed	Mound	Other	
Homesite Parcel Size Waiver				
WATER SUPPLY:				
State Permitted Public Water System:				
N/A	Public Water System	Yuba City	Hillcrest	Other
County Permitted Water System:				
State Small Water System		Cal Code Water System		
Private Well				
Other: _____				
Additional Comments: _____				
_____ Environmental Health Program Signature			_____ Date	

INDEMNIFICATION AGREEMENT

This Indemnification Agreement ("Agreement") is entered into by the applicant for the project described below ("Applicant") and the owner or owners of the property that is the subject of such application ("Property Owner"). This Agreement is effective as of the date last signed below.

Applicant and Property Owner agree to indemnify, defend, and hold harmless Sutter County ("County"), the Sutter County Planning Commission, the Sutter County Board of Supervisors, and their officers, employees, and agents, including consultants ("Indemnified Parties") from any claim, action, or proceeding against Indemnified Parties to attack, set aside, void, or annul the approval of the Project or adoption of the environmental document that accompanies it. This indemnification obligation shall include, but not be limited to, damages, costs, expenses, attorneys' fees, or expert witness costs that may be asserted by any person or entity, including the Applicant and Property Owner, arising out of or in connection with the approval of the Project, including any claim for private attorney general fees claimed by or awarded to any party against the County.

The County shall promptly notify the Applicant of any claim, action, or proceeding. The County shall control the choice of counsel and defense of any such claim, action, or proceeding.

To the extent that County is required by Applicant to use any of its resources to respond to such claim, action, or proceeding, Applicant will reimburse County upon demand and upon presentation of an invoice describing the work done, the time spent on such work, and the hourly rate for such work by the employee or agent of County.

The person signing this Agreement represents and warrants that he or she is duly authorized and has legal capacity to execute and deliver this Agreement and that this Agreement is a valid and legal agreement binding on the Applicant and enforceable in accordance with its terms.

PROJECT:

Project Number: _____
Sutter County APN: _____

APPLICANT:

Signed _____
Name of Person Signing _____
Title _____
Name of Project Applicant _____

PROPERTY OWNER:

Signed _____
Name _____



**Sutter County Community Services Department
BUILDING, ENVIRONMENTAL HEALTH & PLANNING DIVISIONS
530/822-7400 (telephone) 530/822-7220 (fax)**

PLOT PLAN REQUIREMENTS

- A. Plot plan to be drawn to an engineer's scale on (maximum size) 11"X17" paper. Example: 1"=20', 1"=40', etc.
- B. Show **north** arrow.
- C. Title block, (Name / Address / Parcel # / Flood Hazard Zone).
- D. If located in the Sutter Buttes Overlay Zone, show existing and proposed contours at 4' intervals.
- E. Show property lines and lot dimensions. NOTE: Back of sidewalk **may not be** property line, centerline of street may be property line.
- F. Show all existing and proposed structure dimensions and the distances between buildings including accessory buildings, decks, pools, pool equipment, spas, sheds and detached garages. Clearly distinguish between what is existing, what will be removed and what is proposed as new.
- G. Show existing and proposed front, side and rear setbacks for all floors from the property line to the closest portion of the building.
- H. Show driveway width, length, turnarounds, turnouts and gates as required for fire department access road approval. Show adjacent streets. Indicate whether street is public or private. A "Fire Department Access Road" informational handout is available.
- I. Show existing or proposed path of all utilities: electrical, gas, sewer or septic tank location, storm drains, and water or well location.
- J. Show areas that are or will be surfaced for parking.
- K. If a commercial/industrial project, show the location of all trees 6" diameter breast height (dbh) to be retained or removed in the proposed landscape plan.
- L. Environmental Health Division Requirements (for On-Site Wastewater Disposal Permit).
 - 1. Complete septic permit application (includes date and signature).
 - 2. Submit drawing (i.e. use engineer scale) showing exact locations of paved areas (both existing and proposed) including driveways, sidewalks, patios, pool decks, etc.
 - 3. Show all easements, any unpaved areas subject to vehicular traffic, structures (including pools, carport, decks, shops, covered patios, gazebos, etc.).
 - 4. Show on-site wastewater disposal system (septic tank, sewer lines, cleanouts, leach lines, distribution system, etc.) and 100% disposal field replacement area or Minimum Usable Sewage Disposable Area (MUSDA), if applicable.
 - 5. If the project is in the Sutter Buttes Overlay Zone, provide 4' contour lines.
 - 6. Show all well(s), any abandoned well(s), any off-site wells within 100' of subject property, and abandoned wells located less than 150 feet from property lines.
 - 7. Show any water feature (streams, canals, culverts, ditches, lakes, ponds, cutbanks, man-made cuts, areas subject to flooding, stormwater runoff or inundations), and any body of water (intermittent or perennial) on-site and off-site within 50-feet of the property line.